



**Govt. Degree College, Nankhari**  
**District Shimla, Himachal Pradesh- 172021**  
(Est. 2014)

# **PROSPECTUS**

## **2025-2026**



**Website: <https://www.gcnankhari.edu.in/>**

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# VISION AND MISSION OF THE COLLEGE

The motto of Govt. College Nankhari, "Tejasvinavadhitamastu," which translates to "Let our Knowledge be enlightening," reflects the core mission behind its establishment. Our goal extends beyond merely providing education; we aim to cultivate a knowledgeable, empowered, and enlightened society. We are committed to instilling in our students fundamental values such as truth, wisdom, humanity, integrity, creativity, and righteousness. The college administration is dedicated to a comprehensive approach to student development. We focus on equipping students with professional skills, fostering academic excellence, and nurturing their commitment to social responsibility. By embracing this holistic strategy, we strive to produce well-rounded individuals who are not only proficient in their fields but also active, ethical contributors to society.

## **Strategic Pathways to Achieve Our Mission**

**Promoting Inclusive Education through Access, Equity, and Quality:** The College aims to ensure that all students have equal opportunities to succeed regardless of their socio-economic background. This involves providing scholarships, remedial support, and inclusive infrastructure while regularly updating curricula and teaching practices to maintain high academic standards.

**Establishing the College as a Regional Hub for Academic Excellence:** To become a centre of educational excellence, the college builds strong connections with nearby schools, promotes faculty and student development, and encourages academic engagement through mentoring and subject-specific initiatives.

**Enhancing Women's Education and Regional Empowerment:** Focused efforts are made to increase female participation in education through supportive programs, skill development, and gender sensitisation. Additionally, the college explores the region's ecotourism potential to empower communities and promote sustainable local development.

**Fostering a Learner-Centred and Holistic Development Environment:** The College adopts experiential and student-focused teaching methods while supporting mental and emotional well-being through counselling and extracurricular engagement. Leadership and creativity are nurtured through interactive academic and cultural activities.

**Engaging Students in Co-Curricular and Community-Oriented Programs:** Active participation in initiatives such as NSS, Rover & Ranger, and various student clubs is encouraged. These programs are integrated into the academic experience to instil values of social responsibility, civic awareness, and community service.

## THE COLLEGE EMBLEM



The emblem of Government Degree College Nankhari is a symbol of enlightenment and intellectual growth. At its core, the emblem features the Sanskrit verse "Tejasvinavadhitamastu," which translates to "Let our Knowledge be enlightening." This verse underscores the college's commitment to fostering wisdom and clarity in its students. Central to the emblem are a book, a pen, and a burning torch. The book represents the pursuit of knowledge and academic excellence, symbolizing the foundation of learning and scholarship. The pen signifies the power of writing and communication, essential tools for intellectual expression and documentation. The burning torch stands as a beacon of enlightenment and guidance, illuminating the path of knowledge and discovery. Together, these elements encapsulate the college's mission to educate and inspire its students, guiding them toward a future illuminated by knowledge and understanding.

## Message from the Principal's Desk

**“Education is not the filling of a pail but the lighting of a fire.”**

**Rabindranath Tagore**

This timeless quote perfectly captures the educational philosophy of Government Degree College, Nankhari. We believe education is not merely the transmission of information but the awakening of curiosity and creativity within each student. Our guiding motto, “Tejasvinavadhitamastu”, reflects this spirit - *“Let our knowledge be enlightening.”* At GDC Nankhari, we view education as a transformative process that nurtures intellectual capabilities and the full spectrum of a student’s physical, mental, emotional, social, and spiritual development. Our dedicated faculty works tirelessly to create an enriching learning environment where students are inspired to think independently, dream fearlessly, and act ethically.



In addition to academic excellence, the college offers a diverse range of co-curricular and extracurricular activities seamlessly integrated into the curriculum. From cultural programs and sports to initiatives on environmental awareness, women's empowerment, value education, and personality development, we aim to develop well-rounded individuals prepared for the challenges of life.

Located in a remote hilly region, our institution serves as a beacon of quality education, bringing opportunity to rural youth. Here, students are encouraged to aim high, explore vast possibilities, and stay rooted in their cultural and moral values. Education, for us, is as much about building character as it is about achieving success. Through active engagement in community service, NSS, Rovers & Rangers, and various student clubs, we instil in our learners a deep sense of social responsibility, empathy, and civic duty. These experiences shape them into conscientious citizens and compassionate human beings.

As we step into the academic session 2025-26, I extend my warmest wishes to all students. Embrace each day with enthusiasm, curiosity, and a commitment to growth. May your journey here be one of meaningful learning, personal growth and valuable societal contribution.

**Jai Hind**  
**Dr. Poonam Mehta**  
**Principal**

## ABOUT THE COLLEGE

‘Tejasvinavadhitamastu’ ‘O God! Bestow us Knowledge together’ is the motto behind opening of Govt. College Nankhari which was one of the nine Degree Colleges notified by the present Govt. of Himachal Pradesh vide order No.EDN-A-Ka(1)-1/2014 of dated January 15, 2014. It is situated in the far flung snowbound areas of the mid-mountain ranges of the Himalayas at an altitude of approximately 2500 meters. Because of the challenging conditions only a few fortunate boys & girls could afford to go to either Rampur or Shimla to acquire higher education.

The opening of this college in such a difficult terrain has not only saved them from moving out but has also inspired the poor and the needy one's to pursue their ambition of higher education. The college promises to be a huge potential for excellence in the field of education as it will cater to the academic ambitions of the students from nearby twelve Govt. as well as private Sr. Sec. Schools and also the adjoining schools of Rohru and Jubbal & Kotkhai Tehsils. The college in Nankhari will not only give a boost to Women education & empowerment but will also help explore the still undiscovered wealth of the place - Ecotourism.

Presently the college is being run in the Vocational building of Govt. Sr. Sec. School Nankhari. Its own structure has been in the process of construction and will be able for use from the next academic session. The college has only two streams of Arts and Commerce offering Courses in English, Economics, Hindi, History, Sociology, Political Science, Mathematics, Music (I) and B.Com. The college has successfully implemented University Grants Commission (UGC) Choice Based Credit System (CBCS), Annual system as adopted by Himachal Pradesh University (HPU) Shimla-5 since 2018.

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## PROPOSED ACADEMIC CALENDAR: 2024-25

Sr. No	PARTICULARS	FROM	TO
1.	Submission of Admission Forms	01 <sup>st</sup> June 2025	19 <sup>th</sup> June 2025
2.	Pre-admission counselling of students in College Campus (for queries/ doubts related to admission)	13 <sup>th</sup> June 2025	19 <sup>th</sup> June 2025
3.	Display of Merit List (BA/ B.Com 1 <sup>st</sup> Year)	20 <sup>th</sup> June 2025	
4.	Fee Deposit (BA/ B.Com 1 <sup>st</sup> year)	21 <sup>st</sup> June 2025	23 <sup>rd</sup> June 2025
5.	Display of 2 <sup>nd</sup> Merit List by the College	24 <sup>th</sup> June 2025	
6.	Fee to be deposited by the Students	25 <sup>th</sup> June 2025	27 <sup>th</sup> June 2025
7.	Orientation of 1 <sup>st</sup> year students "Nav Deeksha"	28 <sup>th</sup> to 30 <sup>th</sup> June 2025	
8.	Post Admission Counselling, Document Verification, Online submission of scholarship forms & student feedback. (For BA/ B.Com 1 <sup>st</sup> Year students)	24 <sup>th</sup> June 2025	26 <sup>th</sup> June 2025
9.	Roll On Admission for UG Programmes- BA 2 <sup>nd</sup> & 3 <sup>rd</sup> Year, B.Com 2 <sup>nd</sup> and 3 <sup>rd</sup> Year (Online mode)	1 <sup>st</sup> June 2025	19 <sup>th</sup> June 2025
10.	Fee Deposit (Roll On Admission)	12 <sup>th</sup> June 2025	23 <sup>rd</sup> June 2025
11.	Post Admission Counselling, Document Verification, (- BA 2 <sup>nd</sup> & 3 <sup>rd</sup> Year, B.Com 2 <sup>nd</sup> and 3 <sup>rd</sup> Year)	27 <sup>th</sup> June 2025	30 <sup>th</sup> June 2025
12.	Regular Teaching	1 <sup>st</sup> July 2025	18 <sup>th</sup> October 2025
		23 <sup>rd</sup> Oct. 2025	31 <sup>st</sup> December 2025
		5 <sup>th</sup> February 2026	15 <sup>th</sup> March 2026
13.	Principal's Address	2 <sup>nd</sup> Week of July 2025	
14.	NSS/ NCC Registration	1 <sup>st</sup> Week of July 2025	
15.	CSCA Formation and Oath Taking Ceremony	As per HP University's Latest Notification	
16.	Celebration of Independence Day	15 August, 2025	
17.	Teachers' Day	05 September, 2025	
18.	Hindi Diwas	14 <sup>th</sup> September 2025	
19.	NSS Day	24 <sup>th</sup> September 2025	
20.	Gandhi Jayanti	02 October, 2025	
21.	World Mental Health Day	10 <sup>th</sup> October 2025	
22.	Constitution Day	26 <sup>th</sup> November 2025	
23.	World AIDS Day	December 2025	
24.	Human Rights Day	10 <sup>th</sup> December 2025	
25.	Mid-Term/ House Test	2 <sup>nd</sup> week of December 2025	
26.	NSS Annual Camp	December 2025	
27.	Cultural Fiesta	February 2026	
28.	International Women's Day	08 <sup>th</sup> March 2026	
29.	Annual Prize Distribution Function	2 <sup>nd</sup> Week of March, 2026 (Tentative)	
30.	HPU UG Examination	26 <sup>th</sup> March 2026	10 <sup>th</sup> May 2026
31.	Vacation Schedule for the Academic Session 2024-25 <ul style="list-style-type: none"> <li>• Summer Vacation</li> <li>• Diwali Break</li> <li>• Winter Vacation</li> </ul>	18 <sup>th</sup> May 2025	11 <sup>th</sup> June
		18 <sup>th</sup> Oct. 2025	22 <sup>nd</sup> Oct. 2025
		1 <sup>st</sup> Jan. 2026	4 <sup>th</sup> Feb 2026

\*For Departmental activities, please visit the website

<https://www.gcnankhari.edu.in/>

**Principal: Dr. Poonam Mehta**

**Ph.: 01782-225750 (O)**

## **TEACHING STAFF**

### **DEPARTMENT OF HINDI:**

1. Dr Inder Singh Suryan      Assistant Professor

### **DEPARTMENT OF POL. SCIENCE:**

1. Mr. Vijay Kumar              Assistant Professor

### **DEPARTMENT OF COMMERCE:**

1. Ms. Punita Verma              Assistant Professor
2. Dr. Tanvee                      Assistant Professor

### **DEPARTMENT OF ECONOMICS:**

1. Mr. Dev Kumar                 Assistant Professor

### **DEPARTMENT OF HISTORY:**

1. Ms. Sharmila Nalwa          Assistant Professor

### **DEPARTMENT OF SOCIOLOGY**

1. Lalit Kumar                     Assistant Professor

### **DEPARTMENT OF ENGLISH:**

1. Ms. Priyanka                  Assistant Professor

### **DEPARTMENT OF MUSIC (I):**

1. Mr. Shiva                        Assistant Professor

### **DEPARTMENT OF MATHEMATICS**

*--- Vacant -----*

## **NON-TEACHING STAFF**

### **LIBRARY STAFF:**

1. Librarian      Mr. Chander Bhushan

### **OFFICE STAFF**

1. ---- *Vacant*----              Superintendent (Grade II)
2. Mr. Roop Chand              Sr. Assistant
3. Mr. Baldev Singh              Clerk
4. --- *Vacant* -----              Clerk

### **TABLA VADAK:**

*-- Vacant----*

### **OTHER STAFF**

1. Ms. Sandeepa                  Peon
2. Mr. Jagdish Chand              Peon
3. Ms. Devindra                  Peon
4. Ms. Krishna                      Peon
5. --- *Vacant* -----              Peon



## **PROGRAMMES OF STUDY (Undergraduate Level)**

<b>UNDERGRADUATE PROGRAMMES UNDER UGC – CBCS (Choice Based Credit System)</b>
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- |  |
|--|
| <ul style="list-style-type: none"><li>• Bachelor of Arts (BA)</li><li>• Bachelor of Commerce (B.Com)</li></ul> |
|--|

### **Courses under Different Undergraduate UGC – CBCS Programmes:**

<u><b>PROGRAMME</b></u>	<u><b>COURSE</b></u>
<b>Bachelor of Arts</b>	1. Hindi
	2. English
	3. History
	4. Economics
	5. Political Science
	6. Sociology
	7. Music (Instrument)
	8. Mathematics

**\*For selection/choice/combination of courses in BA, please check Page No. 8**

<u>PROGRAMME</u>	<u>COURSES UNDER B.COM.</u>	
<b>Bachelor of Commerce (1<sup>st</sup> Year)</b>	AECC 1 Environmental Studies	
	BC 1.1 Financial Accounting C-1	
	BC 1.2 Business Organization and Management C-2	
	Compulsory Core English C-3	
	AECC 2: Hindi/ English	
	BC 1.3 Business Law C- 4	
	BC 1.4 Business Mathematics and Statistics C-5	
	Compulsory Core Hindi C-6	
<b>Bachelor of Commerce (2<sup>nd</sup> Year)</b>	BC 2.1 Company Law C-7	
	BC 2.2 Income Tax Law and Practice C-8	
	Compulsory 2 Core English C-9	
	BC 2.3 Computer Application in Business SEC-1	
	Compulsory Core Hindi C-10	
	BC 2.4 Corporate Accounting C-11	
	BC 2.5 Cost Accounting C-12	
	BC 2.6 E-Commerce SEC-2	
<b>Bachelor of Commerce (3<sup>rd</sup> Year)</b>	<b>Any one of the following</b>	
	BC 3.1 (a) Human Resource Management	} <b>DSE- 1</b>
	BC 3.1 (b) Principles of Marketing	
	BC 3.1 (c) Fundamentals of Financial Management	
	<b>Any one of the following:</b>	
	BC 3.2 (a) Corporate Governance and Auditing	} <b>DSE 2</b>
	BC 3.2 (b) Goods & Service Tax	
	BC 3.3 Entrepreneurship SEC-3	
	ECONA 313 Economy of Himachal Pradesh GE 1	
	<b>Any one of the following:</b>	
	BC 3.5 (a) Corporate Tax Planning	} <b>DSE 3</b>
	BC 3.5 (b) Banking and Insurance	
	BC 3.5 (c) Management Accounting	
BC 3.5 (d) Computerized Accounting System		
<b>Any one of the following:</b>		
BC 3.6 (a) International Business	} <b>DSE 4</b>	
BC 3.6 (b) Office Management and Secretarial Practice		
BC 3.6 (c) Fundamentals of Investment		
BC 3.6 (d) Consumer Protection		
BC 3.7 Personal Selling and Salesmanship SEC-4		
ECONA 314 Indian Economy GE 2		

# An Overview of the UGC-CBCS (Choice Based Credit System)

## Undergraduate Programmes:

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising Core, Compulsory, Skill Enhancement and Elective Courses. The courses are evaluated by following a grading system. In order to bring uniformity in the evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

### Outline of Courses under Choice Based Credit System (CBCS):

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as Core Course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
  - 2.1 **Discipline Specific Elective (DSE) Course:** Elective course offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
  - 2.2 **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.
  - 2.3 **Generic Elective (GE) Course:** An elective course which is other than discipline specific core course and is chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic elective.
3. **Ability Enhancement Courses (AEC):** The Ability Enhancement Courses (AEC) may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to knowledge enhancement: (i) Environmental Science and (ii) English/MIL Communication. These are mandatory for all disciplines. Skill Enhancement Courses (SEC) are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.
  - 3.1 **Ability Enhancement Compulsory Courses (AECC):** Environmental Science, English Communication/Modern Indian Language (MIL) Communication.
  - 3.2 **Skill Enhancement Courses (SEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.

## Credit Distribution Under UGC-CBCS Undergraduate Programmes:

### I. Bachelor of Arts (BA) Programme.

Year	Core Courses - Discipline Specific Course (DSC)- 8 & Compulsory Courses (CC) – 4	Ability Enhancement Compulsory Course (AECC)-2	Skill Enhancement Course (SEC)-4	Discipline Specific Elective (DSE)-4 & Generic Elective (GE) -2	Total Credits
1 <sup>st</sup> Year	CC (Eng.) = 6 credits CC (Skt./Hindi)= 6 credits DSC-1A = 6 Credits DSC-1B = 6 Credits DSC-2A = 6 Credits DSC-2B = 6 Credits <b>Credits = 36</b>	EVS = 4 Credits Hindi/Eng./ Skt. = 4 Credits  <b>Credits = 08</b>	NIL	NIL	44
2 <sup>nd</sup> Year	CC ( Eng) = 6 Credits CC (Skt/Hindi)= 6 credits DSC-1C = 6 Credits DSC-1D = 6 Credits DSC-2C = 6 Credits DSC-2D = 6 Credits <b>Credits = 36</b>	NIL	SEC-1 = 4 Credits SEC-2 = 4 Credits <b>Credits = 08</b>	NIL	44
3 <sup>rd</sup> Year	NIL	NIL	SEC-3 = 4 Credits SEC-4 = 4 Credits <b>Credits = 08</b>	DSE-1A = 6 Credits DSE-1B = 6 Credits DSE-2A = 6 Credits DSE-2B = 6 Credits GE-1 = 6 Credits GE-2 = 6 Credits <b>Credits = 36</b>	44
<b>Total Credits in B.A. / B. Com. Three Year Degree Course</b>					<b>44×3 = 132</b>

#### Credits (Hours) Split

Theory = 04 (4 hours)

Practical = 02 (4 hours)

Theory = 05 (5 hours)

Tutorial = 01(1 hour)

*\*For detailed syllabi of different disciplines, visit college website <https://www.gcnankhari.edu.in/>*

## II. B. Com. (Pass Course) Programme.

Year	Core Courses (CC) (6 Credit Hrs. each)	Ability Enhancement Compulsory Course (AECC) (4 Credit Hrs. each)	Skill Enhancement Course (SEC) (4 Credit Hrs. each)	Discipline Specific Elective (DSE) (6 Credit Hrs. each)	Generic Elective (GE) (6 Credit Hrs. each)	Total Credits
<b>B Com 1<sup>st</sup></b>	BC 1.1 =6 Credits BC 1.2=6 Credits BC 1.3=6 Credits BC 1.4=6 Credits  Core Course 3= 6 Credits  Core Course 6= 6 Credits  <b>Credits=36</b>	AECC 1= 4 Credits  AECC 2= 4 Credits  <b>Credits=8</b>	NiL	NiL	NiL	<b>44</b>
<b>B Com 2<sup>nd</sup></b>	BC 2.1=6 Credits BC 2.2=6 Credits BC 2.3 =6 Credits BC 2.4=6 Credits BC 2.5=6 Credits BC 2.6=6 Credits  <b>Credits = 36</b>	NiL	SEC-1=4 Credits SEC-2=4 Credits  <b>Credits=8</b>	NiL	NiL	<b>44</b>
<b>B Com 3<sup>rd</sup></b>	NiL	NiL	SEC-3=4 Credits SEC-4=4 Credits  <b>Credits=8</b>	DSE-1=6 Credits DSE-2=6 Credits DSE-3=6 Credits DSE-4=6 Credits  <b>Credits=24</b>	GE-1= 6 Credits GE 2= 6 Credits  <b>Credits=12</b>	<b>44</b>
					<b>Total</b>	<b>132</b>

\*For detailed syllabus of BA and B.Com, please visit college website <https://www.gcnankhari.edu.in/>

**Choice/ Selection/ Combination of Courses in BA/B.Com 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Year:**

1. Students seeking admission in BA 1<sup>st</sup> Year are required to choose Two Discipline Specific Core Courses (DSC) one each from following Group I & Group II.

<b>Group I</b>	<b>Hindi, English, History, Mathematics</b>
<b>Group II</b>	<b>Political Science, Sociology, Economics, Music (I)</b>
<b>Group III</b>	<b>Commerce (Applicable to B Com 1<sup>st</sup> Year students only)</b>

2. Distribution of Ability Enhancement Compulsory Courses (AECCs) for BA/ B.Com

**1<sup>st</sup> Year: (Environmental Science and English/ Hindi):**

<b>AECC</b>	<b>1<sup>st</sup> Year</b>
Environmental Science	BA 1 <sup>st</sup> year and B.Com 1 <sup>st</sup> year
English/ Hindi	BA 1 <sup>st</sup> Year and B.Com 1 <sup>st</sup> year  <b>*A student can choose either English or Hindi</b>

3. Distribution of Compulsory Courses (CC) for BA/B.Com 1<sup>st</sup> & 2<sup>nd</sup> Year:

**2<sup>nd</sup> Year: English/ Hindi:**

<b>Compulsory Course</b>	<b>1<sup>st</sup>Year</b>	<b>2<sup>nd</sup>Year</b>
English	BA & B.Com	BA & B.Com
Hindi	BA & B.Com	BA & B.Com

4. Distribution of Generic Elective (GE) Course for BA 3<sup>rd</sup> Year

- A student choose a **GE course from the subjects other than his/ her**

**DSC I & DSC II.**

For example, if a student has English as DSC I and Economics as DSC II, then he/ she can only choose History/ Hindi/ Political Science/ Music (I) as GE.

## Evaluation System of Undergraduate CBCS Programme.

As per RUSA/HP University guidelines, the marks scheme for all undergraduate courses in annual system for **BA/B.Com** will be in the ratio of **70:30**, i.e., 70 marks for theory (Annual/Term End Examination) and 30 marks for **Continuous Comprehensive Assessment (CCA)/Internal Assessment (IA)**. In annual system for all courses of **B.Com practical subjects** the ratio will be **50:20:30**, i.e. 50 marks for theory and 20 marks for **practical** (Annual/Term End) and 30 marks for **CCA/IA**.

As per University norms 30% marks of CCA will be determined by the concerned teacher in the annual system on the basis of following components:

1. House Test = 10
2. Term Test/Class Test = 05
3. Assignments/Seminars = 10
4. Class room attendance = 5

In the annual system class room attendance will be defined as follows:

75% --- 80%	1 mark
80% --- 85%	2 marks
85% --- 90%	3 marks
90% --- 95%	4 marks
95% and above	5 marks

### **Mid Term / House Test**

- One **Mid Term/House Test** of 10 marks (Annual System) will be conducted in each academic year.
- It is mandatory for every student to appear in the Mid Term/House Test and the marks obtained shall contribute to the total IA/CCA of 30%.
- As per University guidelines the students who do not get 35% marks in IA/CCA will not be allowed to appear in Annual Examination.

## **Other Information Related to Evaluation**

1. Internal Assessment/Continuous Comprehensive Assessment (CCA) and Term End Examinations will be as per RUSA provisions for annual system.
2. In annual system, the minimum passing marks is 40% in aggregate. However, it is mandatory to score 35% in CCA and also 35% in the Final Examination for passing.
3. A candidate failing either in one or two subjects/papers in annual examination will be placed under compartment in those subjects/papers. Such students will have only two chances-- one at supplementary stage and another at the annual stage to clear his/her compartment.
4. A candidate failing in three or more subjects/papers will be treated as fail in that year and will have to repeat the entire year.
5. The result shall be declared as per grading system and the students will have to complete the degree within 5 years.
6. Re-evaluation shall be applicable as per provisions of HP University ordinance for annual system.
7. Final examinations shall be held in the month of March/April and supplementary examinations in the month of September/October every year.

**Note:** The above guidelines/conditions may vary as per latest notification by the University.



## **ADMISSION PROCESS FOR THE ACADEMIC SESSION 2025-26 (BA/ B.Com)**

### **Admission Committee 2025-26**

Coordinator Admissions	Dr. Inder Singh Suryan	(Convener)
Admission Committee	Prof Vijay Kumar	(Member)
	Prof. Punita Verma	(Member)
	Prof. Dev Kumar Negi	(Member)
	Prof. Sharmila Nalwa	(Member)
	Prof. Lalit Kumar	(Member)
	Prof. Priyanka	(Member)
	Prof. Shiva	(Member)
	Prof. Tanvee	(Member)

### **Admission to BA/ B.Com 1<sup>st</sup> Year:**

**(Note: All the admissions made by the college are provisional till regularized by H.P. University.)**

#### **Eligibility for Admission**

1. **Bachelor of Arts (BA Pass Course):** The students who have passed +2 examinations or an examination equivalent to a Board/University established by law in India with pass in four written subjects (including English) with 33% marks.
2. **Bachelor of Commerce (B.Com Pass Course):** The candidates with 40% marks in commerce stream or 45% marks in four written subjects, including English at +2 level, are eligible for admission to B.Com pass course. The minimum eligibility condition for a girl student to get admission in B.Com is 33% marks in +2 examination. However, for admission to B.Com pass course the candidate must have passed Mathematics or Economics as compulsory subject at his/her +2 stage.

- Note:**
- i. All the admissions in BA/ B.Com 1<sup>st</sup> Year will be made on the basis of merit of the qualifying examination, that is, on the basis of percentage/marks of +2 examination.
  - ii. The student placed under compartment or failed in +2 examinations are not eligible for seeking admission.

#### **Age Limit and Relaxation**

1. Admission is not granted to the student in 1<sup>st</sup> Year if he/she has attained the age of 23 in the case of boys and 25 in the case of girls on 1<sup>st</sup> July of the year concerned.
2. The upper age limit will be raised by three years for students belonging to SC/ST categories.
3. The Principal has a discretion to provisionally grant age relaxation to the students of general category up to a maximum of six months subject to the final approval by the Vice-Chancellor of H.P. University.

## **General Instructions Related to the Admission Process for BA/ B.Com 1<sup>st</sup> Year:**

1. The candidates will have to download the college prospectus from the college website <https://www.gcnankhari.edu.in/>. The candidates are advised to read the various instructions regarding admission in the prospectus before applying for admission online.
2. The candidates seeking admission can apply **online (through link available on college website) from 1<sup>st</sup> June, 2025 to 19<sup>th</sup> June, 2025. They will have to register themselves by making an account with a valid e-mail id on the admission portal available on the college website Please note that there is no provision of filling up forms in an offline mode.**
3. There will be Pre- Admission counselling for students seeking admission in the college from 12<sup>th</sup> June 2025 to 19<sup>th</sup> June 2025 in the college campus. The students can clear their doubts related to BA and B.Com programmes and the admission procedure as well.
4. **The subject-wise merit list will be displayed on the college website on 20<sup>th</sup> June 2025: <https://www.gcnankhari.edu.in/> as well as on the notice board of the college.**
5. The students appearing in the merit list will have to **deposit the prescribed fee online** within the stipulated period as per the HPU /College schedule that is from **21<sup>st</sup> June to 23<sup>rd</sup> June 2025**. The **fee link for the online payment will get reflected on the account created by the student on the college admission portal.**
6. After depositing the fee online, the students will have to appear before the admission committee for the **post-admission counseling and the physical verification of documents from 24<sup>th</sup> June 2025 to 26<sup>th</sup> June 2025 (for BA, B.Com 1<sup>st</sup> Year students) and from 27<sup>th</sup> June 2025 to 30<sup>th</sup> June 2025 (for BA, B.Com 2<sup>nd</sup> & 3<sup>rd</sup> Year students) in the college Campus. The students will have to bring the printout of the online admission form and other documents mentioned on Page No. 13 for the counselling and physical verification.**
7. **Provisionally admitted students (who have deposited the Fee and appeared for the post-admission counselling and physical verification) should note that it is compulsory for them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year.**

**Note: The date for submitting the anti-ragging affidavits will be notified by the college after the commencement of regular classes.**

**For filling up the affidavit, students should visit the website:**

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)

## **Documents/Certificates to be Uploaded While Applying Online:**

1. Original Matriculation Certificate for the proof of date of birth
2. Original 10+2 certificate
3. Applicants coming from Board/University other than the HP Board of School Education/HP University must upload Original Migration Certificate
4. Original Character Certificate issued from the office of the Head/ Principal of Institution / School last attended or by a gazetted officer in the case of private candidates. The character certificate should have been issued within the last six months on the day of application
5. In the case of gap year, Original character certificate issued by the SDM of the area concerned (*Character certificate issued other than the above will not be accepted. The character certificate should have been issued within the last six months on the day of application.*)
6. In the case of gap year, a completely filled self-declaration form (the format is available as Annexure 1 at the end of the prospectus)
7. Himachal Bonafide Certificate (for tuition fee concession in case of girls)
8. Original SC/ST /OBC Certificate issued by competent authority (SC/ST/ OBC candidates only)
9. Original EWS Certificate, IRDP Certificate, Ex-servicemen Certificate, WFF Certificate and PH Certificate issued by competent authority (for candidates applying under these categories)
10. For single girl child reservation, the single girl child will have to submit certificate from the competent authority, i.e., Secretary of Gram Panchayat. (Single girl child means a girl who is the only child of her parents and she has no other brother and sister)

**Note:** Furnishing of false information or suppression of any material fact(s) in the Online Application form(s) would render immediate disqualification of the Applicant(s).

## **Documents Required During Post-Admission Counselling and Physical Verification:**

For counselling and physical verification, the students appearing the merit list shall have to bring the following documents along with **two passport size photographs**:

- i. Downloaded Application form (*The parents/guardians must sign the Declaration on the 2nd page of the downloaded application*)
- ii. Original Character Certificate for submission
- iii. Original Migration Certificate submission (for candidates coming from Board/ University other than H.P. Board of School Education/ H.P. University)
- iv. Self-attested copy of all uploaded documents
- v. Self-Declaration document for gap in education, if applicable (format available as Annexure 1 on the last page of the prospectus)
- vi. **All original documents for verification**

## Reservation of Seats (Ordinance 3.14):

15%, 7.5% and 3% of the seats shall be reserved for S.C, S.T. and disabled candidates respectively as per H.P. University 120 seats roster norms. This reservation policy will be applicable to those, who have passed their qualifying examination from H.P., board of the school education or from any other school located within territorial jurisdiction of Himachal Pradesh or bonafide of Himachal Pradesh. For reservation the following roster will be followed for first Year (under RUSA) as below: -

<b>120 POINTS RESERVATION ROSTER FOR ADMISSION TO BA / B.Com</b>				
1	26 SC	51	76	101
2	27 S.T	52 SC	77	102
3	28	53 S.T	78 S.C	103
4	29	54	79 S.P	104
5	30	55	80 S.T	105
6	31	56	81 CUL	106 S.C
7 SC	32	57	82	107 S.T
8	33 SC	58	83	108
9	34 HC	59 S.C	84	109
10	35	60 S.P	85 SC	110
11	36	61 CUL	86	111
12 S.C	37	62	87	112
13 S.T	38 CUL	63	88	113 S.C
14	39 SC	64	89	114
15	40 S.P	65 S.C	90	115
16	41 S.T	66 HC	91 S.C	116
17	42	67 S.T	92	117 S.P
18 SC	43	68	93 S.T	118 CUL
19 S.P	44	69	94	119 SC
20 CUL	45	70	95	120 S.T
21	46 SC	71	96	
22	47	72 S.C	97 S.C	
23	48	73	98 CUL	
24	49	74	99 S.P	
25	50	75	100 H.C	
HC-5%	CUL-5%	S.P-5%	S.C- 15%	S.T – 7.5%
3	6	6	18	9

**Note: One seat will be reserved for single girl child**

**As per order passed by the Hon'ble High Court percentage of reservation of seats for the purpose of seeking admission for disabled students has been extended from 3% to 5%**

## Admission to BA/ B.Com 2<sup>nd</sup> & 3<sup>rd</sup> Year Along with Guidelines

1. Admission to BA/B.Com 2<sup>nd</sup> year and 3<sup>rd</sup> year is on **Roll on basis** for which they have to apply through **online mode only from 1<sup>st</sup> June 2025 to 19<sup>h</sup> June 2025**. The students will have to download the college prospectus from the college website <https://www.gcnankhari.edu.in/>. They can fill the online admission form by logging into the account created on the admission portal available on the college website in the previous year. **Please note that there is no provision of filling up the form in an offline mode.**
2. In the roll on system, the students who have studied in 1<sup>st</sup> and 2<sup>nd</sup> year in the previous session are allowed to take provisional admission in the next class, i.e. in 2<sup>nd</sup> and 3<sup>rd</sup> year respectively, **without waiting for the final result of the previous year.**
3. After filling up the online admission, the students should deposit the prescribed **fee within the stipulated period (12<sup>th</sup> June 2025 to 23<sup>rd</sup> June 2025)**. The fee link will appear in the account created on the admission portal.
4. The students will also **appear for the post-admission counselling and physical verification by the admission committee in the college on 27<sup>th</sup> June 2025 to 30<sup>th</sup> June 2025**. The students should bring the **printout of the online admission application** for the physical verification. Students taking admission in BA 3<sup>rd</sup> year should also attach the self-attested photocopy of the Marks sheet/ Grade Card of BA 1<sup>st</sup> year with the printout of the admission form.
5. **The students should note that it is compulsory for them (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year.**

**Note: The date for submitting the anti-ragging affidavit will be notified by the college after the commencement of regular classes.**

**For filling up the affidavit, students should visit the website:**

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)

### **Instructions to Students Taking Roll On Admission:**

1. The students admitted in BA 2<sup>nd</sup> year will study two more courses-- Skill Enhancement Courses (SEC 1 & SEC 2) -- in the subject/discipline of their first choice (DSC I) studied in 1<sup>st</sup> year. These two courses will be in additions to Core courses (DSCs & Compulsory English/Hindi) studied in 1<sup>st</sup> year.
2. The students admitted in BA 3<sup>rd</sup> year will study two Discipline Specific Elective Courses (DSE I & DSE II) and two Generic Elective Courses (GEs) along with two SECs (SEC 3 & SEC 4). It should be noted that DSE I & DSE II will be of the same discipline as DSC I & DSC II of the previous class respectively. The two GEs will be from any one discipline/ subject other than the two DSCs/DSEs.

## **Refusal And Cancellation of Admission: (In accordance with HPU Ordinance)**

1. The Principal may grant or refuse admission to any student on the recommendation of the admission committee.
2. Admission will not be granted after the expiry of admission dates.
3. *Cancellation of Provisional Admission at the time of physical verification*: If any student fails to produce the original documents for verification, and submit the attested copies of required documents along with the Original Character certificate, Original Migration Certificate (if applicable) & Self Declaration for gap in education (format available as Annexure 1 at the end of the prospectus), then his/her provisional admission can stand cancelled.

**\* Note:** All admissions made by the college are provisional till regularized by H.P. University.

## Fee, Funds and Charges for BA/ B.Com

**Note: Fee can only be paid through online mode. Fee link will appear in the registered account of the student in the Admission Portal of the college.**

### **Detail of Fees/Funds to be charged from the students of BA/ B Com. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Year (Annual Charges)**

<b>GOVT. CHARGES:</b>	<b>1<sup>st</sup> YEAR</b>	<b>2<sup>nd</sup> YEAR</b>	<b>3<sup>rd</sup> YEAR</b>
Admission Fee	25/-	25/-	25/-
Tuition fees (only for Boys and Non-Himachali Girls) @ 50/- pm	600/-	600/-	600/-
<b>Total</b>	<b>625/-</b>	<b>625/-</b>	<b>625/-</b>
<b>UNIVERSITY FUNDS:</b>			
Continuation Fees	-	10/-	10/-
HPU Sports Fund	15/-	15/-	15/-
HPU Youth Welfare Fund	15/-	15/-	15/-
HPU Holiday Home Fund	1/-	1/-	1/-
Development Fee			
a) For General Category	250/-	-	-
b) For IRDP	100/-		
<b>Total</b>			
a) For General Category	<b>281/-</b>	<b>41/-</b>	<b>41/-</b>
b) For IRDP	<b>131/-</b>	<b>41/-</b>	<b>41/-</b>
<b>COLLEGE ANNUAL CHARGES:</b>			
Library Security (Refundable)	100	-	-
Mid Term Tests/House Examination Fee	200/-	200/-	200/-
Magazine Fund	50/-	50/-	50/-
Identity Card	10/-	10/-	10/-
Medical Fund	6/-	6/-	6/-
Red Cross Fund	10/-	10/-	10/-
NCC Fund	5/-	5/-	5/-
Student Aid Fund	2/-	2/-	2/-

Amalgamated Fund @ 25/- pm	300/-	300/-	300/-
Sports fund @ 20/- pm	240/-	240/-	240/-
Building Fund @ 10/- pm	120/-	120/-	120/-
Furniture repair/replacement	10/-	10/-	10/-
Campus Development/Beautification	10/-	10/-	10/-
Book replacement fund	25/-	25/-	25/-
CSCA Fund	10/-	10/-	10/-
Rangers & Rovers @ 5/- pm	60/-	60/-	60/-
Computer & Internet facility fund	20/-	20/-	20/-
PTA fund	400/-	400/-	400/-
Cultural Fund	20/-	20/-	20/-
<b>Total</b>			
<b>a) For General Category (Girls)</b>	<b>1904/-</b>	<b>1564/-</b>	<b>1564/-</b>
<b>b) For IRDP (Girls)</b>	<b>1754/-</b>	<b>1564/-</b>	<b>1564/-</b>
<b>c) For General Category (Boys)</b>	<b>2504/-</b>	<b>2164/-</b>	<b>2164/-</b>
<b>d) For IRDP (Boys)</b>	<b>2354/-</b>	<b>2164/-</b>	<b>2164/-</b>

**\* Practical Fee for BA/B.Com @ Rs. 180/ annum, per practical subject will be charged separately.**

**\*Prospectus Fee Rs. 50/- is extra and is not included in the table above**



## Other Fee and Charges:

1. Exemption of tuition fees will be available to girls with Himachal Pradesh's bonafide only on the production of the bonafide certificate
2. Practical fees for Music-I (for students who have opted Music) @ Rs 180 per annum for each practical subject.

**Note:** The above fees and funds are subject to change as per the HP University/ Govt. instructions

## Fine Related to Absence in the Class:

- After continuous absence from a class for a period of 10 days in Annual System, the name of the student will be struck-off from the college rolls and the information for the same will be displayed on the notice board and college web site.
- Re-admission with Rs.100/- and Rs.200/- for the first and second time respectively will be allowed on very specific grounds. Re-admission for the third time will not be allowed.
- Absence fine will be charged from students as mentioned below:
  - Per-period absence fine = Rs 1/-
  - Library fine on each book per day = Rs 1/-
  - Re-admission fine (First time) = Rs 100/-
  - Re-admission fine (Second time) = Rs 200/-

## Fee Concession and Fine Remission

- For promoting higher education among women, the Government of Himachal Pradesh has granted **complete tuition fee concession** to all bonafide Himachali girl students.
- The students with disability above 40% will be eligible for **full fee concession** subject to the production of relevant certificate issued by the competent medical authority at the time of admission.
- Remission of any fine imposed on a student can be granted by the Principal to some extent on genuine grounds.

## SCHOLARSHIPS

Eligible students belonging to SC/ST, OBC, IRDP, EBC, Meritorious and Minority Communities are benefitted by various State Sponsored and Centre Sponsored Scholarship Schemes implemented by the Government. Detailed information regarding all the State and Centre Sponsored Scholarship Schemes is available under National Scholarship Portal <https://scholarships.gov.in>

**The eligible students can apply for the scholarships with in the scheduled time as notified by the Government or College through its website or notice board. The Scholarship Committee of the college will provide all the relevant information related to the eligibility and dates for various scholarship schemes. Awareness sessions will also be conducted by the committee for the maximum benefit of the eligible students.**

## SOCIAL OUTREACH

### **NATIONAL SERVICE SCHEME (NSS):**

The National Service Scheme (NSS) is an Indian government-sponsored public service program conducted by the Ministry of Youth Affairs and Sports. It aims to develop students' personality through community service. Half new unit of NSS (50 volunteers) was sanctioned to Govt. Degree College-Nankhari on 26<sup>th</sup> May 2017 vide notification No. 1/ 2009 – (Allot)/ NSS/ Unit-7191. The unit follows the motto “Not Me But You” and actively organizes cleanliness drives, plantation drives and awareness programs in the college. The volunteers have to participate in a seven-day special camp every year. The date of enrollment is decided by the NSS Programme Officer with the permission of the Principal. The interested students can apply on the prescribed form available with the NSS Programme Officer.

## **GOVERNANCE AND ADMINISTRATION**

### **Parents Teachers Association (PTA):**

The Parents Teachers Association of the college is formed every year with a primary objective of promoting participation of parents in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in the PTA meetings. Parent Teacher Association (PTA) has emerged as an effective solution to the problems of students and teachers in the field of education. It is a non-political body for better co-ordination and interaction between parents and teachers for improvement of academic standards and infrastructural facilities of the college, giving utmost priority to students' welfare. Parents or guardians who are in the blood relation of the students, teachers and head of the institution are the members of the association. Parents are advised to attend the General House and other meetings for which information is circulated through proper medium.

### **College Students' Central Association (CSCA):**

The College Students' Central Association (CSCA) is a representative body of students, constituted on the basis of nominations, that ensures maintenance of proper academic atmosphere and orderliness amongst all the students of the college. The CSCA body, formed as per the guidelines of Himachal Pradesh University, consists of nominated posts of President, Vice-President, General Secretary, Joint Secretary, Class Representatives and representatives from NSS, NCC, Sports and Culture. As students are the focal points of any educational institution, their participation in achieving its aims is essential. The CSCA trains students to perform their duties effectively and to be aware of their responsibilities and rights vis-à-vis citizenship. The focus is also on providing opportunities that can promote development of character, leadership, discipline and spirit of service among students. At a broader level, the association earnestly works toward creating a holistic ambience for the students that can promote academic, cultural, social and ethical values among the students.

### **COLLEGE MAGAZINE - PALTHANSH:**

The college magazine is named after the local diety called "Palthan". Published annually, the magazine is a platform for studentS to express their creativity and provides them an opportunity to present their thoughts and ideas on different issues. The magazine invites articles in English, Hindi Pahari and chronicle section from all the disciplines.

## **CLUBS AND SOCIETIES**

### **Electoral Literacy Club:**

Electoral Literacy Club promotes electoral literacy among the new voters (in the age-group of 18-21 years old) through engaging and interesting activities. The objectives of ELC are:

- To educate the targeted students about voter registration, electoral process and related matters through hand on experience.
- To help the target students understand the value of their vote and exercise their right to franchise in a confident, comfortable and ethical manner.
- To facilitate voter registration for its eligible members who are not yet registered.

The club organizes activities like “Chunav Pathshala Activity” that further include various competitions like group discussion, slogan writing and painting.

### **Eco Club:**

Eco Club of the college is a student organization focused on promoting environmental awareness, sustainability and conservation efforts within the college community and beyond. With focus on environmental education, community engagement, and creation of green spaces, the club organizes various activities in the college.

### **Road Safety Club:**

The Road Safety Club of the college engages in spreading awareness about road safety among students and training them to be messengers of the same in the community. It focusses on promoting Safe Driving and First Aid Training by organizing various activities with an aim to save lives, to minimize the causes of accidents and to sensitize the road users about the value of human life. Students are encouraged to act like good Samaritans in case of any road accident.

### **Red Ribbon Club:**

The Red Ribbon Club of the college works with the motto “Prevention is better than Cure”. The objective of the club is to provide correct, concise and adequate information about HIV /AIDS to the students, who can be trained to be the messengers of correct information in the society. The club also works towards eliminating stigma, myths and misconceptions about HIV /AIDS and sensitizing students about the care and support needs of people affected with HIV /AIDS.

## COMMITTEES AND INCHARGES

COMMITTEE	MEMBERS
<b>College Advisory Committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Vijay Kumar Prof. Punita Verma Prof. Dev Kumar Negi Prof. Sharmila Nalwa Prof. Lalit Kumar Mehta
<b>Anti-Ragging &amp; College Discipline Committee</b>	Prof. Vijay Kumar (Convener) Prof. Dev Kumar Negi Prof. Sharmila Nalwa Prof. Lalit Kumar Prof. Priyanka
<b>Committee for Prevention of Sexual Harassment against women (ICC) / Women Cell</b>	Prof. Punita Verma (Convener) Ms. Vandana Mehta (External Member) Prof. Sharmila Nalwa Prof. Priyanka Mr. Baldev Singh (Clerk) Mrs. Sandeepa (Peon)
<b>Admission Committee</b>	Principal (Coordinator Admissions) Dr. Inder Singh Suryan (Convener) Prof. Vijay Kumar Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Prof. Lalit Kumar Prof. Priyanka Prof. Shiva Prof. Tanvee
<b>Bursar</b>	Prof. Punita Verma
<b>Purchase Committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Punita Verma Prof. Dev Kumar Negi
<b>CSCA Election Conduct Committee</b>	Prof. Vijay Kumar (Convener) Prof. Punita Verma Prof. Dev Kumar Negi Prof. Sharmila Nalwa Prof. Tanvee

<b>IQAC Committee</b>	Principal (Chairperson) Dr. Inder Singh Suryan (Co-ordinator) Dr. Rajesh Dhorta (Retd. Principal GDC Kumarsain) Sh. Sudesh Kaith (External Member) Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Sh. Roop Chand (Sr. Asst.) (Administrative Office) OSA President PTA President Office Bearers CSCA - (4)
<b>NAAC</b>	Principal (Chairperson) Dr. Inder Singh Suryan (Co-ordinator) Prof. Vijay Kumar Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Prof. Lalit Kumar
<b>RUSA / PMUSHA</b>	Prof. Punita Verma (Co-ordinator) Prof. Lalit Kumar Prof. Priyanka
<b>AISHE</b>	Prof. Lalit Kumar (Co-ordinator)
<b>Academic Committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Vijay Kumar Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Prof. Lalit Kumar Prof. Priyanka Prof. Shiva Prof. Tanvee
<b>College Magazine</b>	Dr. Inder Singh Suryan (Chief Editor) Prof. Sharmila Nalwa (Editor Hindi Section) Prof. Priyanka (Editor English Section) Prof. Lalit Kumar (Pahari Section) Prof Punita Verma (Chronicle)
<b>Prospectus Committee</b>	Prof. Punita Verma (Convener) Prof. Sharmila Nalwa Prof. Lalit Kumar
<b>NEP 2020</b>	Dr. Inder Singh Suryan (Nodal Officer) Prof. Lalit Kumar

<b>Academic Bank of Credits</b>	Prof. Punita Verma (Convener) Prof. Lalit Kumar Prof. Sharmila Nalwa
<b>Dean Studies &amp; Student's Welfare/ Pre-Admission Counselling Committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Vijay Kumar Prof. Punita Verma Prof. Dev Kumar
<b>Library Committee</b>	Prof. Vijay Kumar (Convener) Prof. Priyanka Sh. Baldev Singh
<b>Time Table/ House Examination Committee</b>	Prof Dev Kumar Negi (Convener) Prof. Sharmila Nalwa Prof. Lalit Kumar Prof. Shiva Sh. Baldev Singh
<b>Stock Verification Committee</b>	All Teaching Staff Members as per requirement
<b>Research &amp; Development</b>	Dr. Inder Singh Suryan (Convener) Prof. Vijay Kumar Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Prof. Lalit Kumar Prof. Priyanka Prof. Shiva Prof. Tanvee
<b>Alumni Association</b>	Dr. Inder Singh Suryan (Convener) Prof Dev Kumar Negi Prof. Sharmila Nalwa Prof. Shiva Sh. Baldev Singh
<b>Students Complaint &amp; Redressal Committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Dev Kumar
<b>Scholarship/Registration Committee</b>	Prof. Dev Kumar Negi (Convener) Prof. Punita Verma Prof. Lalit Kumar
<b>Sports &amp; Youth Festival Committee</b>	Prof. Dev Kumar Negi (Convener) Prof. Sharmila Nalwa Prof. Lalit Kumar Prof. Shiva
<b>NSS</b>	Prof. Priyanka (Programme Co-ordinator)
<b>Rovers &amp; Ranger</b>	Prof. Lalit Kumar (Convener) Prof. Sharmila Nalwa

<b>Career Counseling &amp; Placement Cell</b>	Principal (Head of the Cell) Dr. Inder Singh Suryan (Deputy Head ) Prof. Punita Verma (Commerce) Prof. Sharmila Nalwa (Arts) Mrs. Aruna (Parent's Representative ) Mr. Jaghmohan Chauhan (Reputed Society Member) CRs of BA B.Com 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Years
<b>Eco Club</b>	Prof. Dev Kumar Negi (Convener) Prof. Sharmila Nalwa Prof. Shiva
<b>Road Safety Club</b>	Prof. Punita Verma (Co-ordinator) Prof. Lalit Kumar Prof. Priyanka
<b>Campus Development &amp; Beautification/ Cleanliness Committee</b>	Prof. Sharmila Nalwa (Convener) Prof. Priyanka Prof. Shiva
<b>Energy Club</b>	Prof. Vijay Kumar (Convener) Prof. Lalit Kumar
<b>Red Ribbon Club</b>	Prof. Sharmila Nalwa (Convener) Prof. Shiva Prof. Tanvee
<b>Electoral Literacy Club</b>	Prof. Vijay Kumar
<b>Anti-Drugs Committee</b>	Prof. Dev Kumar (Convener) Prof. Lalit Kumar Prof. Sharmila Nalwa
<b>First Aid Committee</b>	Prof. Lalit Kumar (Convener) Prof. Sharmila Nalwa
<b>Education Tour, Excursion Committee</b>	Prof. Priyanka (Convener) Prof. Shiva Prof. Tanvee
<b>Stage Comparing Committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Punita Verma Prof. Sharmila Nalwa Prof. Priyanka
<b>Invitation Committee</b>	Prof Sharmila Nalwa (Convener) Prof. Punita Verma Prof. Tanvee
<b>Seating Arrangement Committee</b>	Prof. Vijay Kumar (Convener) Prof. Shiva Prof. Tanvee All class IV Employees of the College



<b>Refreshment Committee</b>	Prof. Vijay Kumar (Convener) Prof. Priyanka Prof. Shiva All class IV employees of the college
<b>Annual Calendar of Activities</b>	Dr. Inder Singh Suryan (Convener) Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Prof. Lalit Kumar
<b>Website &amp; Press &amp; Media Committee</b>	Prof. Punita Verma (Convener) Prof. Dev Kumar Prof. Lalit Kumar
<b>Building Fund Committee</b>	Principal (Head of the Cell) Dr. Inder Singh Suryan (Convener) Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Sh. Roop Chand (Sr. Asst.) Pradhan Local Panchayat CSCA President PTA President
<b>New Building Monitoring Committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Prof. Lalit Kumar Sh. Roop Chand (Sr. Asst.) Sh. Beldev Singh (Clerk) SDO (PWD)
<b>SAR committee</b>	Dr. Inder Singh Suryan (Convener) Prof. Vijay Kumar Prof. Punita Verma Prof. Dev Kumar Prof. Sharmila Nalwa Prof. Lalit Kumar Prof. Priyanka Prof. Shiva Prof. Tanvee
<b>MoU Planning/ Activity Committee</b>	Prof. Dev Kumar (Convener) Prof. Lalit Kumar Prof. Priyanka Prof. Shiva

## **CONDUCT AND DISCIPLINE**

### **Leave Rules:**

1. A student can proceed on leave with the prior permission from the college Principal. The application should also be prior signed by parent/ guardian of the student and duly recommended by the teacher.
2. A teacher can sanction leave up to maximum of 5 days and leave for longer duration will be sanctioned by the college Principal.
3. The student should make sure that the leave is noted by all the concerned teachers.
4. Leave on account of illness, if more than three days, must be accompanied by the medical certificate.
5. Students participating in various inter-college or inter-university or other competitions will have to get their leave sanctioned by the college Principal on the recommendation of their in-charges before their departure.

### **Note:**

- **General leave will only be counted for the relaxation in fine only and not be counted as the lecture attended.**
- **In case of participation in sports, cultural, NSS and other activities, the credit will be given to the students and days engaged in these activities will be counted as lectures attended.**

## Other Rules and Regulations:

1. Students will be issued identity cards by the college. It is mandatory for all the students to carry the identity cards to college every day.
2. It is mandatory for every student to maintain strict discipline within the college premises. Any act of a student that amounts to indiscipline will be dealt strictly. The following act comes within the ambit of indiscipline and misconduct: -
  - Ragging in and around the college campus
  - Eve-teasing
  - Scribbling/ Writing anything on the white-board, smart boards, furniture, walls, etc.
  - Damaging college property-- Breaking furniture/ window panes/ Tempering electrical and water fittings
  - Removing notices
  - Holding any meeting/ function/ party in the college premises without any prior permission of the Principal
  - Using foul language in the campus
  - Bringing outsiders to the campus
  - Smoking/ chewing tobacco, taking drugs/ intoxicants/ alcohol anywhere in the college premises
  - Any other act or acts which the Principal considers as major acts of misconduct and indiscipline
3. All the students are directed to read the notices displayed on the college notice board every day and do the needful accordingly.
4. Use of mobile phones is prohibited in classrooms and examination hall.
5. The name of a student shall be struck off from the college rolls, if there is an absence without sanctioned leave continuously for 10 days or more.
6. Regarding Readmission: If the name of a student is struck off, he/ she must be accompanied by his/ her parent or guardian at the time of re-admission. **The student must seek re-admission within six days of the notice regarding the same.**

## ZERO TOLERANCE TO RAGGING:

**RAGGING IS A CRIMINAL OFFENCE  
CURB THE MENACE OF RAGGING**

**NATIONAL ANTI-RAGGING HELP LINE (24X7 TOLL FREE): 1800 – 180 – 5522**

**E-mail: [helpline@antiragging.in](mailto:helpline@antiragging.in)**

**Nodal Officer (Anti-Ragging Committee): Prof. Vijay Kumar  
Mobile: 7018415737**

Any student found involved in ragging in any form whatsoever will be punished appropriately which may include:

1. Imprisonment, fine or both
2. Expulsion from the College
3. Suspension from the Classes
4. Fine with Public Apology
5. Withholding Scholarship or other Benefits.
6. Debarring from representation
7. Legal proceeding under Criminal Law shall be initiated.

**Note: It is compulsory for all the students (and their parents) to submit an online Anti-Ragging undertaking affidavit every academic year.**

**The date for submitting the anti-ragging affidavits will be notified by the college after the commencement of regular classes. For filling up the affidavit, students should visit the website:**

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html).

**Contact Numbers in Case of Any Grievance:**

Name	Mobile No.
<b>Dr. Inder Singh Suryan</b>	<b>9816127717</b>
<b>Asst. Prof. Punita Verma</b>	<b>8629006670</b>
<b>Asst. Prof. Sharmila Nalwa</b>	<b>9459745238</b>
<b>Asst. Prof. Lalit Kumar</b>	<b>7018906221</b>
<b>Asst. Prof. Priyanka</b>	<b>8278889553</b>
<b>Dr. Tanvee</b>	<b>8219055474</b>
<b>Asst. Prof. Shiva</b>	<b>9882705961</b>
<b>Mr. Roop Chand (Sr. Asst.)</b>	<b>7876581577</b>
<b>Baldev Singh (Clerk)</b>	<b>8219127038</b>

## A Quick Guide to Online Admission

Visit <https://www.gcnankhari.edu.in/>

**Click on PROSPECTUS**  
*(to download Prospectus)*

**Click on ADMISSION 2025-26**

<https://gcnankhari.highthaleducation.in/>

**Click Here to Register (New User)**

**Click here to login**

*(Already registered users)*

**Create an Account and Register**

*(Remember your E-mail and Password)*

**A link will be sent to your registered e-mail. Verify your e-mail with the link**

**Note: Read the College Prospectus thoroughly before filling up the online form.**

**Annexure-1**

**Format for Self Declaration by the Candidate for Gap in Education**

*[Declaration by the Candidate for gap in education for one or more than one year of passing the last examination]*

I, the undersigned, hereby declare that I have passed the qualifying examination, Class 12<sup>th</sup> from (mention name of the institution) \_\_\_\_\_  
affiliated to (mention the name of Board/ University) \_\_\_\_\_  
in the year \_\_\_\_\_.

I have marked the appropriate reason given below that explains my gap from \_\_\_\_\_ to \_\_\_\_\_  
(Dates/Gap period)

- a) I did not enroll my name in any College/Institute/University due to \_\_\_\_\_  
Therefore, there was a gap from \_\_\_\_\_ to \_\_\_\_\_ in my education.

**OR**

- b) I had enrolled for \_\_\_\_\_ programme in the  
institute \_\_\_\_\_ from  
\_\_\_\_\_ to \_\_\_\_\_ but thereafter, discontinued from \_\_\_\_\_  
due to \_\_\_\_\_ (reason)

I am making the above declaration for the purpose of my admission to the programme (BA/B.Com)  
\_\_\_\_\_ of Govt. Degree College- Nankhari, District Shimla (H.P.)

Name of the Candidate \_\_\_\_\_ Date \_\_\_\_\_.

Signature of the Candidate \_\_\_\_\_.

## IMPORTANT DATES

1.	Submission of Admission Forms	01 <sup>st</sup> June 2025	19 <sup>th</sup> June 2025
2.	Pre-admission counselling of students in College Campus (for queries/ doubts related to admission)	13 <sup>th</sup> June 2025	19 <sup>th</sup> June 2025
3.	Display of Merit List (BA/ B.Com 1 <sup>st</sup> Year)	20 <sup>th</sup> June 2025	
4.	Fee Deposit (BA/ B.Com 1 <sup>st</sup> year)	21 <sup>st</sup> June 2025	23 <sup>rd</sup> June 2025
5.	Display of 2 <sup>nd</sup> Merit List by the College	24 <sup>th</sup> June 2025	
6.	Fee to be deposited by the Students	25 <sup>th</sup> June 2025	27 <sup>th</sup> June 2025
7.	Orientation of 1 <sup>st</sup> year students “Nav Deeksha”	28 <sup>th</sup> to 30 <sup>th</sup> June 2025	
8.	Post Admission Counselling, Document Verification, Online submission of scholarship forms & student feedback. (For BA/ B.Com 1 <sup>st</sup> Year students)	24 <sup>th</sup> June 2025	26 <sup>th</sup> June 2025
9.	Roll On Admission for UG Programmes- BA 2 <sup>nd</sup> & 3 <sup>rd</sup> Year, B.Com 2 <sup>nd</sup> and 3 <sup>rd</sup> Year (Online mode)	1 <sup>st</sup> June 2025	19 <sup>th</sup> June 2025
10.	Fee Deposit (Roll On Admission)	12 <sup>th</sup> June 2025	23 <sup>rd</sup> June 2025
11.	Post Admission Counselling, Document Verification, (- BA 2 <sup>nd</sup> & 3 <sup>rd</sup> Year, B.Com 2 <sup>nd</sup> and 3 <sup>rd</sup> Year)	27 <sup>th</sup> June 2025	30 <sup>th</sup> June 2025
12.	Regular Teaching	1 <sup>st</sup> July 2025	

**Prospectus Fee= Rs. 50/-**